

COATESVILLE AREA SCHOOL DISTRICT

School Board Meeting Agenda

Coatesville Area Senior High School Auditorium
August 23, 2016 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets	<i>(Finance Committee)</i>
Brenda L. Geist	<i>(Operations Committee)</i>
Bashera Grove	<i>(Policy Committee)</i>
James Hills	<i>(Education & Finance Committees)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Thomas Siedenbuehl	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson	<i>(Education Committee)</i>

General Counsel

Judy Shopp, Esquire

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning
Ronald G. Kabonick, Director of Business Administration & School Board Secretary
Dr. Siobhan Leavy, Director of Pupil Services
Jason Palaia, Director of Elementary Education & Special Education (K-5)

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the July 26, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: _____ Second: _____ Vote: _____

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the August 9, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: _____ Second: _____ Vote: _____

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the August 18, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: _____ Second: _____ Vote: _____

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session will be held on Monday, August 22, 2016 for legal and personnel reasons.
 An executive session was held on August 9, 2016 for legal, personnel and student-related reasons.
 An executive session was held on Monday, August 8, 2016 for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
August 29, 2016	~	First Day of School for Students	All Schools
September 05, 2016	~	Observance of Labor Day	<i>All Schools & Offices Closed</i>
September 13, 2016	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
September 27, 2016	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

B. **Donation – Bentley Systems, Inc.**

RECOMMENDED MOTION: That the Board of School Directors accept the donation from Bentley Systems, Inc. in the amount of \$1,000.

C. **Donation – C.A.S.H. Sports Hall of Fame**

RECOMMENDED MOTION: That the Board of School Directors accept the donation from the C.A.S.H. Sports Hall of Fame in the amount of \$600, to be used for the 9/10 Center’s Library.

D. **Assistant Principal Job Description**

RECOMMENDED MOTION: That the Board of School Directors approve the update and revisions to the Assistant Elementary and Secondary Principals’ job description, as presented.

E. **Purchase of Professional Services - Kultivate**

RECOMMENDED MOTION: That the Board of School Directors approve the purchase of professional services with Kultivate, as presented.

F. **Student Activities and Agency Accounts Handbook**

RECOMMENDED MOTION: That the Board of School Directors approve the Student Activities and Agency Accounts Handbook, as presented.

G. **Confidential Settlement Agreement - Employee 010584**

RECOMMENDED MOTION: That the Board of School Directors approve the confidential settlement agreement for employee 010584, as presented.

- H. Independent Contractor Contract - Thomas P. Orr**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor contract with Thomas P. Orr, as presented. Services shall not exceed \$5,000.00.
- I. Reappointment of Dr. Cathy L. Valotta Taschner, Superintendent of Schools**
RECOMMENDED MOTION: That the Board of Directors, pursuant to 24 P.S. 10-1071 & 10-1073 of the Public School Code of 1949, (a) retain Dr. Cathy L. Valotta Taschner as Superintendent for a term of five (5) years beginning July 1, 2017 and ending June 30, 2022; (b) reappoint and retain Dr. Cathy L. Valotta Taschner as Superintendent of the Coatesville Area School District for a term of five (5) years beginning July 1, 2017 ending June 30, 2022; and (c) approve the Superintendent contract between Dr. Cathy L. Valotta Taschner and the School District for a term of five (5) years beginning July 1, 2017 and ending June 30, 2022, at an annual salary of \$185,000.00.
- J. Act 93 Administrator Salary Increases**
RECOMMENDED MOTION: That the Board of School of Directors approve the salary increases for the Act 93 administrators, as presented.
- K. Non-Certified Salary Increases**
RECOMMENDED MOTION: That the Board of School Directors approve the salary increases for the non-certified staff, as presented.
- L. Human Resources Report**
RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:
 - a. CATA
 - 1) Davis, Don, Guidance Counselor for Coatesville Area Senior High School. Letter Dated: 8/5/16. Reason: Retirement. Effective: 7/1/2016.
 - 2) Shaer, Reema, Special Education Teacher for Scott Middle School. Letter Dated: 8/18/2016. Reason: Personal. Effective: 10/14/2016.
 - 3) Sorbicki, Christopher, Special Education Teacher for Coatesville Intermediate High School. Letter Dated: 8/17/2016. Reason: Personal. Effective: 8/17/2016.
 - 2. New Appointments - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Bruno, Tabatha, 4th Grade Long Term Substitute for Friendship Elementary School. Posted: 8/1/2016. Salary: \$44,933. Step: 2. Level: B. Temporary Substitute Contract. Degree: BA—English, Immaculata University. Certification: Elementary K-6. Effective: 8/22/2016—1/20/2017. SP4: Approved. Pending 168 Forms.
- 2) Hengel, Carol, Special Education Teacher for Coatesville Area Intermediate High School. Posted: 3/29/2016. Salary: \$78,633. Step: 17. Level: M. Temporary Professional Contract. Degree: M.Ed.—Special Education, California State University. BA—Music Education and Music Therapy, Western Michigan University. Certification: Special Education PK-12. Effective: 8/29/2016. SP4: Approved. Pending 168 Forms.
- 3) Martz, Susan, Guidance Counselor for Coatesville Area Senior High School. Posted: 7/28/2016. Salary: \$59,033. Step: 7. Level: M. Professional Contract. Degree: MS—Education, University of Pennsylvania. BA—English and Communications, Alvernia University. Certifications: School Counselor K-6, School Counselor 7-12, English 7-12, Elementary K-6. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 4) Reinbrecht, Gary, English/Communications Teacher for Coatesville Area Senior High School. Posted: 6/28/2016. Salary: \$47,333. Step: 2. Level: M. Temporary Professional Contract. Degree: MBA—Business Administration, San Diego State University. BA—English Literature, Tulane University. Certification: English 7-12. Effective: 8/24/2016. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) McFarlin, Daniel, Assistant Basketball Coach for Coatesville Area Senior High School. Posted: 7/28/2016. Salary: \$4,412.25. Effective: 2016—2017 School Year. SP4: Approved. Pending 168 Forms.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Robinson, Michelle, Administrative Assistant/Access-Special Education for Coatesville Area School District. Effective: 7/13/2016—Intermittent.

b. CATA

- 1) Pinnix Smith, Julie, German Teacher for Coatesville Area Senior High School. Effective: 9/30/2016—12/22/2016.

c. CATSS

- 1) Almond, Cathy, Cafeteria Playground Aide and ESL Aide for Caln Elementary School. Effective: 8/29/2016—9/6/2016.
- 2) Szymborski, Sherry, Health Assistant for Reeceville Elementary School. Effective: 8/23/2016—9/13/2016.

d. FEDERATION

- 1) Ferguson, Kevin, Head Custodian for Reeceville Elementary School. Effective: 8/8/2016—10/28/2016.
- 2) Nicholson, Joseph, Custodian for South Brandywine Middle School. Effective: 6/29/2016—7/19/2016.

4. **Involuntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Coover, Melissa, move from 1-1 Aide for Friendship Elementary School to Scott Middle School. Effective: 8/29/2016.
- 2) Gaffney, Alicia, move from 1-1 Aide for Scott Middle School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 3) Johnson, Jackie, move from 1-1 Aide for Friendship Elementary School to Reeceville Elementary School. Effective: 8/29/2016.
- 4) Sheckells, Joanne, move from 1-1 Aide for South Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 8/29/2016.
- 5) Sweigart, Heather, move from 1-1 Aide for Rainbow Elementary School to South Brandywine Middle School. Effective: 8/29/2016.
- 6) 1-1 Aides, move from Coatesville Area Senior High School to Coatesville Area Intermediate High School. Effective: 8/29/2016:

Carol Bisignaro Paula MacCombie Barbara Meredith

- 7) 1-1 Aides, move from North Brandywine Middle School to Coatesville Area Intermediate High School. Effective: 8/29/2016:

Dehaven Hines Brenda Scott

- 8) 1-1 Aides, move from Coatesville Area Intermediate High School to Coatesville Area Senior High School. Effective: 8/29/2016:

Deborah Kennedy Deborah Teson

- 9) 1-1 Aides, move from Caln Elementary School to Scott Middle School. Effective: 8/29/2016:

LaRaine Speller-Calhoun

M. Phyllis Tooles

b. FEDERATION

- 1) Hoopes, Arthur, move from B Custodian for Friendship Elementary School to Rainbow Elementary School. Effective: 7/25/2016.
- 2) Nicholson, Joe, move from B Custodian for North Brandywine Middle School to Scott Middle School. Effective: 7/25/2016.
- 3) Rosado, Jorge, move from B Custodian for North Brandywine Middle School to East Fallowfield Elementary School. Effective 7/25/2016.
- 4) Ross, Rick, move from A Custodian for North Brandywine Middle School to Scott Middle School. Effective: 7/25/2016.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) Schweitzer, Brian, move from Substitute General Utility Worker to 3 Hour General Utility Worker for Rainbow Elementary School. Effective: 8/29/2016.

3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)

A. **Penn Literacy Network**

RECOMMENDED MOTION: That the Board of School Directors approve CASD's admission into the Penn Literacy Network Professional Development Program for the 2016-2017 school year at a cost of \$10,800.00, as presented.

B. **Units of Study in Reading - Contract**

RECOMMENDED MOTION: That the Board of School Directors approve the contract with the Reading and Writing Project Network for K-5 teachers, at a cost of \$16,000.00, as presented.

C. **Student Teaching, Practicum and Field Experiences Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the agreement between West Chester University and the Coatesville Area School District for the 2016-2017, 2017-2018 and 2018-2019 academic years, as presented, pending review of General Counsel.

- D. GBC Equipment Maintenance Agreement Renewal – King’s Highway Laminator**
RECOMMENDED MOTION: That the Board of School Directors approve the contract for laminator repairs, in the amount of \$514.80, as presented.
- E. Walnut Street Theatre Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the agreement between the Walnut Street Theatre Touring Outreach Company and the Coatesville Area School District for a performance at Scott Middle School at no cost to the District, as presented.
- F. Bayada Nursing Contract – Student 10006868**
RECOMMENDED MOTION: That the Board of School Directors approve the nursing contract for student 10006868, as presented.
- G. The Concepts School – Student 17000123**
RECOMMENDED MOTION: That the Board of School Directors approve the contract for student 17000123, as presented.
- H. Extended School Year (ESY) Contracts**
RECOMMENDED MOTION: That the Board of School Directors approve the following ESY contracts:
- | | |
|------------------------------|----------|
| 10011072 | 10012925 |
| 90003413 | 17000443 |
| 10002583 (<i>Addendum</i>) | 10011675 |
| 10006021 (<i>Addendum</i>) | 10008080 |
| 10007153 | 10006642 |
| 10002772 | 10006765 |
| 90001814 | 10007861 |
| 10008267 | 10001233 |
| 60000563 | 10011163 |
| 90001180 | 10002887 |
| 90002759 | 90000285 |
| 10002919 | 10005435 |
| 10004377 | 10005280 |
| 10008304 | 10008313 |
| 11000487 | 60000193 |
| 17000422 | 10003170 |
| 10002369 | 10008303 |
| 70000519 | 10007500 |
- I. Standard Year Contract - Student 10008313**
RECOMMENDED MOTION: That the Board of School Directors approve the standard year contract for student 10008313, as presented.
- J. Professional Services Contract - Delta-T**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Delta-T for student 10013062, as presented.

- K. Professional Services Contract - Chadds Ford Alternacare, Inc. d/b/a/ Criticare**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Chadds Ford Alternacare, Inc. d/b/a/ Criticare, as presented.
- L. Professional Services Contract - Fred Strong, LLC**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Fred Strong, LLC (Wilson Tutor), as presented.
- M. Professional Services Contract - Lori Vanderbilt**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Lori Vanderbilt (Wilson Tutor), as presented.
- N. Professional Services Contract - Christopher Roberts**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Christopher Roberts (Wilson Tutor), as presented.
- O. Bayada Nursing Contract - Student 10006868**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with Bayada Nursing for student 10006868, as presented.
- P. 2016-2017 Standard Year Contracts - 10007500 and 10008303**
RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 standard year contracts for students 10007500 and 10008303, as presented.
- Q. Extended School Year (ESY) Contracts**
RECOMMENDED MOTION: That the Board of School Directors approve the following extended year contracts:
- | | | | |
|----------|----------|----------|----------|
| 60000193 | 10003170 | 10008303 | 10007500 |
|----------|----------|----------|----------|
- R. 2016-2017 Standard Year Contracts**
RECOMMENDED MOTION: That the Board of School Directors approve the 2016-2017 standard year contracts for the following students:
- | | | | |
|----------|----------|----------|----------|
| 10008080 | 10007861 | 10011163 | 10011675 |
| 10006642 | 10006765 | 10002887 | 10011233 |
- S. 2015-2016 and 2016-2017 Standard Year Contracts**
RECOMMENDED MOTION: That the Board of School Directors approve the 2015-2016 standard year contracts for the following students:
- | | |
|------------------|------------------|
| <u>2015-2016</u> | <u>2016-2017</u> |
| 10001835 | 10007500 |
| 10002580 | 14000099 |
| | 10008303 |

- T. 2016 Extended School Year Contracts**
RECOMMENDED MOTION: That the Board of School Directors approve the following extended year contracts, as presented:

10003496	90001592	10001837	10001835
10009629	10004441	70000464	10003705
10008544	10012365	50000528	70000371
20000126	10005736	10008242	80000478

4. OPERATIONS COMMITTEE (Brenda Geist, Chair)

- A. Change Order No. 16-129, CO3 - Gettle**
RECOMMENDED MOTION: That the Board of School Directors approve Change Order Number 16-129, CO3 with Gettle to install 36 cable drops at multiple schools, in the amount of \$8,640.00, as presented.
- B. Change Order No. 16-129, CO2 - Gettle**
RECOMMENDED MOTION: That the Board of School Directors approve Change Order Number 16-129, CO2 with Gettle to install cable runs at C.A.S.H.S. for new security cameras, in the amount of \$2,240.00, as presented.
- C. Change Order No. CO-01 - Schneider Electric**
RECOMMENDED MOTION: That the Board of School Directors approve Change Order Number CO-01 with Schneider Electric to provide mounting hardware for exterior cameras and required flexible conduit and adapters required for mounting brackets, not to exceed \$6,342.00.
- D. Professional Services Contract - Blackboard (School Wires Website)**
RECOMMENDED MOTION: That the Board of School Directors approve the professional services contract with Blackboard to provide school websites, as presented.
- E. WCHE – Varsity Football Game Radio Broadcast**
RECOMMENDED MOTION: That the Board of School Directors approve broadcast of football games on 9/2/2016, 9/23/2016 and 10/21/2016 on WCHE Radio, at no cost to CASD, as presented.
- F. Chester County Futures - Waiver of Fees**
RECOMMENDED MOTION: That the Board of School Directors approve request to waive fees for the 20th Anniversary BBW with Chester County Futures, in the amount of \$3,094.00, as presented.
- G. Built Fitness Facility Use (Change of Date)**
RECOMMENDED MOTION: That the Board of School Directors approve the use of stadium on September 3, 2016 vs. August 27, 2016, as presented
- H. Natural Lands Trust and Brandywine Health Foundation – Waiver of Fees**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees for use of the Scott Middle School gymnasium to host a meeting regarding the Greening Coatesville Initiative’s Parks and Playgrounds Report, as presented.

- I. **Landscaping Services – Anastasi Landscaping**
RECOMMENDED MOTION: That the Board of School Directors approve Anastasi Landscaping to provide landscaping services for the North Campus Schools, at a cost of \$2,750.00, as presented.
- J. **Coaching Handbook**
RECOMMENDED MOTION: That the Board of School Directors approve the CASD Coaches Handbook, as presented.
- K. **Team Physician - Dr. Anderson**
RECOMMENDED MOTION: That the Board of School Directors approve Dr. Anderson as the team physician, as presented.

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

None

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2016 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*